

## **Report of the Supply Chain Integration Working Group**

### **Introduction**

1. With the non-designation of the Chair before the Congress and the request from the APPU Office, the Acting Chairman (AC) (Japan) presided the constituent meeting of the Working Group, supported by the Chairman (India) designated officially (OC) by the Congress.
2. The AC explained that the WG was a mirror forum of the region to the UPU POC Committee 1, having 5 Standing Groups, namely, Standards Board, 2) Operations and Accounting Review Group, 3) Customs Group, 4) Transport Group, and 5) Postal Security Group.

### **Background and the scope of work**

3. The AC briefed the background and the scope of work assigned to the POC Committee 1 Standing Groups, using the POC 2017.1–Doc 10, Annex 2 (POC deliverables).
4. The AC highlighted the important work proposals existing in the POC work plan, and cited the following as examples;
  - Full compliance with the UPU EDI standards for the visibility enhancement
  - Rationalization and modernization of the Regulations and the formats
  - Implementation of EAD (Electronic Advance Data) roadmap
  - Improvement of the End-to-End operations including the Leg 2
  - Compliance with the requirements on safety (dangerous goods) and security (S58 and S59)
5. The AC introduced the report of the results of 2017 March session of the POC Committee 1 (POC 2017.1 – Doc3).
6. The OC echoed the importance of the work proposals assigned to the POC

Akio Miyaji

Acting Chairman of the Supply Chain Integration Working Group

Shailendra Kumar Dwivedi

Chairman designated for the Supply Chain Integration Working Group

## **Supply Chain Integration Working Group**

### **Agenda**

- 1- Opening of the meeting
- 2- Background and Scope of the work
- 3- Proceedings of the work
  - a. Working Methodology
  - b. Allocation of the tasks
  - c. Composition of the group
- 4- Next Meeting
- 5- Closing



UPU  
UNIVERSAL  
POSTAL  
UNION

POC 2017.1-Doc 10,Annex 2,Rev 1

## POC deliverables

### Committee 1

**Co-Chairs:** India and United States of America  
**Committee Secretary:** Mr Thakur Subhash Sinha

### Standing Group Secretariat

Standards Board (SB): Ms Elizabeth Phelan  
Operations and Accounting Review Group (OARG): Mr Jean Marc Coeffic  
Customs Group (CG) and WCO-UPU Contact Committee: Mr Bilal Khan  
Transport Group (TG) and IATA-UPU Contact Committee: Mr Bilal Khan  
Postal Security Group (PSG) and ICAO-UPU Contact Committee: Mr Tripp Brinkley

Resolution/ Project No.	Congress mandates to the POC	Final deliverables (by 2020) and sub-deliverables (by session)	Deliverable for submission by							Contribution to cross-cutting project	POC decision required	Working body	Remarks
			S0	S1	S2	S3	S4	S5	S6	S7			
		D1		X	X	X	X	X	X	X	Yes	Committee	
		D1									Yes	SB	Establish with the secretariat with the report on. Inform the POC what is being reported on
		D2			X		X			X	Yes	SB	Will most likely result in an update to the general information on UPU standards. Advise the POC
		D3		X		X		X		X	Yes	SB	
WP 005	Create a body responsible for handling all UPU standardiza- tion activities	D1		X							Yes	SB	
	Maintain, on an as-needed basis, a report link from the Standards Board to the Council of Administration	D2									Yes	SB	
	Maintain, and improve if nec- essary, the basic operating policies for standardization activities	D3									Yes	SB	

Hd  
15.5.2017

Resolution/ Project No.	Congress mandates to the POC	Final deliverables (by 2020) and sub-deliverables (by session)		Deliverable for submission by							Contribution to cross-cutting project	POC decision required	Working body	Remarks
				S0	S1	S2	S3	S4	S5	S6	S7			
WP 005 (cont.)	Manage the process of development and approval of UPU standards		D4		X	X		X			X	Yes	SB	Standards that move to Status 2 require POC approval
			D5				X			X		Yes	SB	Liaison with user groups will be necessary in order to increase data quality. Advise the POC
		Enable postal services to raise their quality and efficiency and increase interconnection										Yes	SB	
		Increase visibility of standards among DOs	D6			X		X		X		Yes	SB	Advise the POC. Establish target audience and level of activities
		Provide solutions that can be applied to DOs and other stakeholders	D7		X	X	X	X	X	X	X	Yes	SB	Report to the POC
		Adapt working methodologies so as to promote greater openness and wider partici- pation by all stakeholders	D8			X				X		Yes	SB	POC to approve working methodol- ogies
	Ensure that standardization resources are expended on a work programme that reflects UPU priorities and strategies	D9			X	X	X	X	X	X	X	Yes	SB	Report to the POC





Resolution/ Project No.	Congress mandates to the POC	Final deliverables (by 2020) and sub-deliverables (by session)	Deliverable for submission by							Contribution to cross-cutting project	POC decision required	Working body	Remarks
			S0	S1	S2	S3	S4	S5	S6	S7			
WP 013 (cont.)		D2	Reconstitute the WCO-UPU Contact Committee at the POC session in March 2017	X							Yes	CG	
		D2.1	Finalize the revised terms of reference for the WCO-UPU Contact Committee	X							Yes	CG	
		D2.2	Promote further accession of UPU member countries to WCO Specific Annex J2 of the Revised Kyoto Convention, and raise awareness of UPU designated operators vis-à-vis the updated Guidelines to Specific Annex J2		X							CG	
		D3	Improve capacity building by enhancing customs procedures							X	EAD	CG	
		D3.1	Develop guidelines to put in place and improve data collection and data capture							X		CG	
		D3.2	Develop tools to monitor and measure data quality and report errors and erroneous data to facilitate data compliance							X		CG	
		D3.3	WCO-UPU Customs Guide updated and approved		X						Yes	CG/ WCO- UPU CC	
	Strengthen capacity-building activities among DOs	D3.4	Organize joint WCO-UPU workshops	X	X	X	X	X	X	X	EAD	CG	
		D3.5	Collect best practices on improving compliance with CN 22 and CN 23		X		X		X		EAD	CG	
		D3.6	Develop and promote customer tools such as return solutions, address validation, duty estimation and prepayment, and prohibited goods checks, as well as other initiatives that respond to mailers' needs							X		CG	

Resolution/ Project No.	Congress mandates to the POC	Final deliverables (by 2020) and sub-deliverables (by session)		Deliverable for submission by							Contribution to cross-cutting project	POC decision required	Working body	Remarks			
				S0	S1	S2	S3	S4	S5	S6					S7		
WP 013 (cont.)	Develop EAD (electronic advance data)	D4	Enhance electronic interface between Customs and Posts									X	EAD	Yes	CG		
		D4.1	Send out a joint questionnaire to UPU DOS and to customs administrations		X									EAD		CG/ WCO- UPU CC	
		D4.2	Examine results of the question- naire; the questionnaire will be periodically updated to see who is where on the data exchange map			X								EAD		CG/ WCO- UPU CC	
		D4.3	Set KPIs on EAD and report results against these KPIs		X									EAD	Yes	CG	
		D4.4	Develop a tool that will show which DOS send and receive ITMATT and for which postal products			X								EAD		CG	
		D4.5	Implement interface between CDS and ASYCUDA			X		X			X			EAD		CG	
		D4.6	Continue to follow/examine global regulatory measures that might affect the flow of mail across the single global postal territory		X	X	X	X	X	X	X			EAD		CG	
		D4.7	Develop standards in order to complete the eight data flows of the global postal model			X	X	X	X	X	X			EAD		CG	
		D4.8	Collect best practices on improving compliance with CN 22 and CN 23			X	X	X	X	X	X					CG	
	D4.9	Develop guidelines on setting up an interface between Customs and Posts			X	X	X	X	X	X	X		EAD		CG		



Resolution/ Project No.	Congress mandates to the POC	Final deliverables (by 2020) and sub-deliverables (by session)		Deliverable for submission by							Contribution to cross-cutting project	POC decision required	Working body	Remarks
				S0	S1	S2	S3	S4	S5	S6	S7			
WP 013 (cont.)	Continue efforts to assess, in partnership with the Transport Group, the ongoing value of the CP 71 dispatch note and explore whether the customs declaration process for parcel post items (i.e. the CP 72 form) can be simplified	D5	Reduce the number of CN 23 customs declaration forms required for inbound parcels by each destination DO					X					CG	
		D5.1	Simplify UPU regulations and processes concerning postal products by reducing the number of CN 23 customs declaration forms and eliminating the CP 71 dispatch note					X				Yes	CG	
		D6	Update publication related to customs			X		X		X	X		CG	
		D6.1	Regularly remind designated operators to complete the questionnaire and keep it updated; to that end, IB circulars will be sent twice a year			X		X	X	X	X		CG	
		D6.2	Promote the UPU Customs Compendium and ensure that designated operators provide complete and accurate customs-related information for the compendium											
		D6.2	Promote the use of the Postal Export Guide as a means to ascertain whether the intended exports are prohibited, restricted or admitted in the country of destination			X		X	X	X	X		CG/ WCO- UPU CC	
		D6.3	Develop a search engine-like interface to provide information on prohibitions and restrictions to clients of the Post, and make it available to countries for use on their own websites											
		D6.3	Carry out work regarding the definition of categories of prohibitions and restrictions; based on this categorization, the CDS PEG would be restructured to help UPU member countries better organize their information concerning items that are not allowed in their country or that are subject to restrictions					X					CG	
		D6.4	Continue the work of reminding countries to update their country data in the List of Prohibited and Restricted Articles (CDS PEG), through e-mail and IB circulars					X					CG	



Resolution/ Project No.	Congress mandates to the POC	Final deliverables (by 2020) and sub-deliverables (by session)		Deliverable for submission by							Contribution to cross-cutting project	POC decision required	Working body	Remarks	
				S0	S1	S2	S3	S4	S5	S6					S7
WP 010 (cont.)		D3.6	Update the Postal Transport Guide					X					Yes	TG/ IATA- UPU CC	
		D3.7	Update the new brochure EDI – Providing end-to-end airmail visibility			X						EAD		TG	
		D4	Transportation of mail by rail from China (People's Rep.) to the Russian Federation and Europe, and vice versa					X						TG	
		D4.1	Analyze the results of the pilots and discuss relevant issues with other stakeholders like international rail organizations (OTIF, OSJD), the European Union, CIT and the WCO		X	X								TG	A task force will be created to carry out the work
		D4.2	Enhance regulations and procedures for international postal rail transport				X	X					Yes	TG	
	Follow up on the alarm resolution procedure jointly with other working groups concerned and IATA to properly deal with incidents occurring at intermediate locations, including a study concerning the feasibility of implementing a tool to expeditiously report and resolve the incidents	D5	Implementation of alarm resolution procedure								X	EAD		TG/ IATA- UPU CC	
		D5.1	Examine whether there are more incidents in which dangerous goods, prohibited items and wrongly admitted items are found at transit locations; the number of incidents will help in determining whether retaining a full-scale online reporting system is justified		X	X	X	X	X	X	X			TG	
		D5.2	Ensure that the relevant regulations approved by the POC on alarm resolution are incorporated into the IATA Airport Handling Manual		X	X							Yes	IATA- UPU CC	

Resolution/ Project No.	Congress mandates to the POC	Final deliverables (by 2020) and sub-deliverables (by session)		Deliverable for submission by							Contribution to cross-cutting project	POC decision required	Working body	Remarks		
				S0	S1	S2	S3	S4	S5	S6					S7	
WP 010 (cont.)	Continue efforts to resolve the problems related to the return of empty receptacles in consultation with IATA	D6	Resolve the problems relating to return of empty bags					X					Yes	TG/ IATA– UPU CC		
		D6.1	Examine the available options proposed by designated operators to return empty receptacles, in consultation with IATA					X							TG/ IATA– UPU CC	
		D6.2	Introduce relevant regulations into the UPU Acts relating to return of empty bags					X						Yes	TG/ IATA– UPU CC	
		D7	Continue efforts to improve the situation regarding payment for closed dispatch transit			X	X	X	X	X	X			Yes	TG/ IATA– UPU CC	
		D7.1	Continue efforts to resolve the problems associated with labels for receptacles in closed dispatch transit in consultation with IATA	Complete the work on over-labelling, and ensure that correct transport information is reflected on the new label at the transit point for further routing of mail receptacles								X		Yes	TG/ IATA– UPU CC	
	Monitor and report, via a report card format, the development of the exchange of PREDES/REDES, PRECON/RECON and CARDIT/RESBIT messages to promote their further exchange	D8	Examine quality-related matters relating to transportation of postal item								X	EAD		TG/ IATA– UPU CC		
		D8.1	Promote use of the latest versions of PREDES/REDES, PRECON/RECON and CARDIT/RESBIT messages among designated operators		X	X	X	X	X	X	X			TG/ IATA– UPU CC		
	Continue efforts to maximize the benefits of exchanging PREDES/REDES, PRECON/RECON and CARDIT/RESBIT sets of messages to further improve the visibility and reliability of mail transport	D8.2	Conclude discussions with IATA on developing a channel to report irregularities relating to CARDIT and RESBIT		X	X								IATA– UPU CC		



Resolution/ Project No.	Congress mandates to the POC	Final deliverables (by 2020) and sub-deliverables (by session)	Deliverable for submission by							Contribution to cross-cutting project	POC decision required	Working body	Remarks
			S0	S1	S2	S3	S4	S5	S6	S7			
WP 010 (cont.)	Continue to speed up and simplify the transmission and handling of airmail	D9	Continue work on the tool relating to QCS dispatch service and volume report to improve the second leg and present progress report at every meeting								X	TG	
	Focus more on standardization and on the increased use of electronic data interchange (EDI) to improve the quality of service, security and cost-efficiency of international mail.												
	Continue to speed up and simplify the transmission and handling of airmail	D10	Modernize UPU transport publications				X					TG	
		D10.1	Complete the work to modernize the CN 68 list of airmail services and make it available on the UPU website		X							TG	
	Continue efforts to improve the situation regarding payment for closed dispatch transit	D10.2	Examine within a Transport Group task force how the List of Airmail Distances can be updated according to the needs of member countries							X		TG/ IATA- UPU CC	
	Continue finalizing and implementing the global postal model on electronic advance data (EAD), in accordance with the UPU EAD roadmap	D11	Follow up the work relating to the global postal model							X	EAD	TG/ IATA- UPU CC	
	Closely follow, proactively respond to and plan compliance with developments in regulations affecting transport operations of international mail	D11.1	Conclude ongoing discussions with IATA on global postal model							X	EAD	Yes TG/ IATA- UPU CC	



Resolution/ Project No.	Congress mandates to the POC	Final deliverables (by 2020) and sub-deliverables (by session)	Deliverable for submission by							Contribution to cross-cutting project	POC decision required	Working body	Remarks
			S0	S1	S2	S3	S4	S5	S6	S7			
C 23/2016 WP 007	Improve the interoperability of network infrastructure	D1	X								Yes	PSG	Work plan approved by POC
		D1.1		X							Yes	PSG	
		D2								X	Yes	PSG	
		D2.1								X	Yes	PSG	
		D3		X							Yes	PSG	
		D3.1					X	X	X	X		PSG	
		D3.2							X			PSG	

Resolution/ Project No.	Congress mandates to the POC	Final deliverables (by 2020) and sub-deliverables (by session)	Deliverable for submission by							Contribution to cross-cutting project	POC decision required	Working body	Remarks
			S0	S1	S2	S3	S4	S5	S6	S7			
C 23/2016 WP 007 (cont.)		D4	Disseminate best practices to designated operators to ensure safe and secure conveyance of mail, compliance with dangerous goods regulations, and the necessary security measures associated with the transport of international mail, in consultation with other working groups concerned		X		X		X			PSG	
		D4.1	Expand security-related course content in Trainpost training materials available on the UPU external website		X		X			X		PSG	
		D5	Encourage and support use of the OSF to implement security enhancements, and provide a security-specific template for designated postal operators			X			X			PSG	
		D6	Create an information technology security work item with the primary focus of monitoring information technology security trends to enable development of future requirements, as well as keeping UPU member countries abreast of the continually changing cybersecurity landscape		X					X		PSG	
C 17/2016		D7	Present PSG work plan	X	X						Yes	PSG	
		D8	Present PSG KPIs and deliverables			X	X		X	X	Yes	PSG	

Resolution/ Project No.	Congress mandates to the POC	Final deliverables (by 2020) and sub-deliverables (by session)	Deliverable for submission by							Contribution to cross-cutting project	POC decision required	Working body	Remarks
			S0	S1	S2	S3	S4	S5	S6	S7			
WP 031	Address data quality for reliable deliverables	D1		X			X			X	ECOMPRO	IB	Working body is IB (DOP, Addressing Solutions). No decision required; just a time slot for delivery of S42 certifies to a few countries. Includes a short S42 presentation and the brief certificate ceremony (20 minutes)

#### Legend

S0: 2016.2 POC  
 S1: 2017.1 POC  
 S2: 2017.2 POC  
 S3: 2018.1 POC

S4: 2018.2 POC  
 S5: 2019.1 POC  
 S6: 2019.2 POC  
 S7: 2020.1 POC