

REPORT OF THE REGIONAL TECHNICAL CENTRE
FOR THE ASIA PACIFIC

1 Subject	References / Paragraphs
Report of the Regional Technical Centre for the Asia Pacific	§§ 1-4
2 Decision Note the report Agree on the 2021-2022 budget	§§ 1-4 Annex 2

1 Achievements of RTCAP

RTCAP has assisted most of the postal administrations in our region implementing international mail applications from UPU and connected to POST*Net to exchange EDI messages with their partners.

To date, out of 37 DPOs in our region, there are

- 15 DPOs using International Postal System (IPS)
- 18 DPOs using IPS.POST
- 33 DPOs are connected to POST*Net and exchanging EDI messages with their partners

Please refer to Annex 1 for the summary of the EDI status and the system used by the DPOs in our region up to May 2020.

2 Activities of RTCAP (2019)

In the year 2019, RTCAP continued to assist the DPOs in the region to improve their delivery and EDI transmission performance and to assist them to use the latest version of IPS, IPS.POST to process for all international mail services.

2.1 Conduct IPS / IPS.POST Training at APPC

2.1.1 IPS / IPS.POST Demonstration

RTCAP was invited to conduct the IPS / IPS.POST system demonstration

for International Mail Accounting course at Asian Pacific Postal College (APPC) on 27th to 29th August 2019.

There were 20 participants from 13 postal operators attended the course, namely, China Macau, India, Indonesia, Lao, Maldives, Myanmar, Nauru, Pakistan, Samoa, Solomon Islands, Thailand, Tonga and Vanuatu.

2.1.2 IPS.POST Training

RTCAP was invited to conduct IPS / IPS.POST training workshop together with the expert from PTC during the International Postal Service Course at Asian Pacific Postal College (APPC) on 8th July to 12th July 2019.

There were 9 participants from 9 postal operators attended the IPS.POST training, namely, Afghanistan, Bhutan, Kiribati, Maldives, Myanmar, Nauru, Papua New Guinea, Tonga and Tuvalu.

2.2 Participate in UPU Workshop

2.2.1 Operational Readiness for E-commerce (ORE) project

RTCAP was invited to conduct the following topics during the ORE 4th workshop at APPC Bangkok on 4th November to 8th November 2019.

Topics covered were UPU First & Last mile solutions, Domestic Postal System, UPU eCommerce APIs, IPS and CDS API, Global Postal Model with UPU/PTC solutions and CARDIT to XFWB / XFHL Converter.

There were 42 participants from 18 postal operators attended the workshop, namely, Afghanistan, Bhutan, Brunei, Cambodia, India, Iran, Japan, Lao, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Philippines, Sri Lanka, Thailand, Timor Leste and Vietnam.

2.2.2 Securex project

RTCAP participated in the jointly organized UPU-WCO SECUREX hand-on Workshop in Malaysia from 25 Feb to 1 March 2019.

2.3 Technical and General Enquiry

RTCAP continued to provide advice to the technical and general enquiry related to the mails applications and the EDI transmission for the users in the region.

3 RTCAP Planned activities for year 2020

RTCAP will continue to assist DPOs to improve their delivery performance and EDI transmission performance; and to provide technical assistance with regards to deployment, training and support mission of PTC mails applications as directed or initiated by PTC.

The plan activities for the year 2020 would be focusing on the following 3 areas:

- Provide technical assistance to PTC mails applications
- Conduct IPS / IPS.POST training in APPC courses
- Participate in UPU Projects for the Asia Pacific region

3.1 Provide technical assistance to PTC mails applications

To assist DPOs who are using IPS system to migrate to the latest IPS version.

3.2 Conduct IPS / IPS.POST training in APPC courses

To conduct IPS / IPS.POST training, presentation and demonstration in APPC courses organised by APPC, namely International Mail Accounting course and International Postal Services course.

3.3 Participate in UPU Projects for the Asia Pacific (AP) region

- To participate in Security and Customs Related Electronic Data Exchange (Securex) project for AP countries
- To participate in Operational Readiness for E-commerce (ORE) project for AP countries

4. Budget

- 4.1 The Expenditure for RTCAP in 2019 was USD 66,057.32. The amount spent was more than USD 61,748.86 of the voluntary contribution received for 2019.
- 4.2 The budget expense for the year 2021 to 2022 is expected to be about USD 86,000 annually.
- 4.3 The budget voluntary contribution for the year 2021 to 2022 is expected to be about USD 62,000 annually.
- 4.4 The amount of the balance of RTCAP Special Activity Fund as at 31 December 2019 was USD 242,427.54.
- 4.5 The excess between the budget expense and budget contribution for 2021 to 2022 will be drawn from the balance of RTCAP Special Activity Fund.

Please refer to Annex 2 RTCAP Expenses for details.

Annex 1 Summary of EDI Status and System used

The status of EDI Exchange for DPOs in the Asia Pacific region up to May 2020

	Postal Admin	APPU Member	Net P/G *	EDI Exchange	System	Remark
1	Afghanistan	X	P	X	IPS.POST	
2	Australia	X	P	X	IPS	
3	Bangladesh	X	P	X	IPS.POST	
4	Bhutan	X	P	X	IPS.POST	
5	Brunei	X	P	X	IPS	
6	Cambodia	X	P	X	IPS	
7	China	X	P	X	Own	
8	Fiji	X	P	X	IPS.POST	
9	Hong Kong, China	X	P	X	Own	
10	India	X	P	X	IPS	
11	Indonesia	X	P	X	IPS	
12	Iran	X	P	X	IPS	
13	Japan	X	P	X	Own	
14	South Korea	X	G	X	Own	
15	Laos	X	P	X	IPS.POST	
16	Macau, China	X	P	X	IPS	
17	Malaysia	X	P	X	IPS	
18	Maldives	X	P	X	IPS.POST	
19	Mongolia	X	P	X	IPS	
20	Myanmar	X	P	X	IPS.POST	
21	Nauru	X	P	-	IPS.POST	P (Test)
22	Nepal	X	P	X	IPS.POST	
23	New Zealand	X	G	X	IPS	
24	Pakistan	X	P	X	IPS	
25	Papua New Guinea	X	P	X	IPS.POST	
26	Philippines	X	P	X	IPS	
27	Singapore	X	G	X	IPS	
28	Solomon Island	X	P	X	IPS.POST	
29	Sri Lanka	X	P	X	IPS.POST	
30	Thailand	X	P	X	IPS	
31	Tonga	X	P	X	IPS.POST	
32	Vanuatu	X	P	X	IPS.POST	
33	Vietnam	X	P	X	IPS	
34	Western Samoa	X	P	X	IPS.POST	
35	Cook Islands		P	X	IPS.POST	
36	Kiribati		P	X	IPS.POST	
37	Tuvalu		P	X	IPS.POST	

* P – POST*Net G – GXS

Annex 2 RTCAP Expenses

The actual Expenditure for 2019 is as follows:

	SGD	USD *1
Staff Salary	76,569.88	56,718.43
Telecommunication / Postage	348.74	258.32
Airfare / Travel Allowance	9,325.74	6,907.96
Computer Equipment / Maintenance / Stationery	2,933.03	2,172.61
Total	89,177.39	66,057.32

*1 Estimate exchange rate is 1 USD = 1.35 SGD

The list of voluntary contributions for 2019 is as follows:

	USD
Bhutan	480.83
China	4,967.55
Fiji	457.22
India	4977.52
Japan	40,000.00
Nepal	494.64
Philippines	962.49
Singapore	5,000.00
Sri Lanka	1,947.78
Thailand	1,500.00
Vietnam	960.83
Total	61,748.86

The estimated budget for 2021-2022 is as follows:

	USD
Staff Salary	64,000.00
Medical Insurance	3,000.00
Accommodation (residential)	4,200.00
Telecommunication / Postage	1,371.00
Airfare / Travel Allowance	12,000.00
Computer Equipment / Maintenance / Stationery	686.00
Miscellaneous	1,371.00
Total	86,628.00