

EXECUTIVE COUNCIL 2025

Regular Budget revenues

1. The primary source of funding for the APPU Administrative Section's budget expenses is derived from member countries' contributions, totaling USD 203,877 for the year 2026. Additionally, there is a supplementary source of income, amounting to USD 5,000 per year, obtained through miscellaneous financial management activities. Consequently, the projected total budgetary revenue for 2026 stands at USD 209,227.

Table 1: Summary of the revenue of the APPU Administrative Section Budget

Description	2026 Budget	2025 Budget	2024 Actuals
Member country contributions	203,877	203,877	203,877
Miscellaneous income	5,000	5,000	5,000
Interest on savings deposit	350	350	326
Total income (USD)	209,227	209,227	209,203

Expenditure of the Union

2. The total expenses from the Administrative Section budget include Staff expenses, allowances, travel expenses, retirement fund & taxes, medical expenses, and general operational expenses. The salary and other allowances of the Bureau staff are proportionately divided between the Administrative Section budget and the Training Section budget. In the year 2025.

Table 2: Summary of the Expenditure of the APPU Administrative Section Budget

Unit: USD

Description	Budget 2026	Budget 2025	2024 Actuals
Staff expenses	107,370	101,643	101,043.88
Overtime expenses	500	500	136.62
Travel expenses	37,440	39,640	31,476.07
Retirement fund	10,390	10,378	8,923.00
Retirement tax for local staff	1,008	3,153	1,856.00
Medical expenses	3,000	3,000	3,154.00
General operations	48,000	57,500	49,620.55
Total (USD)	207,708	215,814	196,210.12

3. For the 2025 year, the Bureau applied a CPI increase of 0.40% for salary adjustment, as stated in the CPI announcement for salary adjustment. <https://www.bot.or.th/en/thai-economy/economic-outlook.html>. The actual salary cost for 2025 will be reported in 2026. For the 2026 year, the CPI has not been announced yet. The Bureau, therefore, calculated the salary excluding the CPI increment. The 2026 actual figures will be adjusted once the CPI announcement is made by the Bank of Thailand (BOT) or the Division of Trade and Economic Indices, Trade Policy and Strategy Office of the Ministry of Commerce, expected to be in early 2026.
4. A detailed explanation of the calculation and associated matters regarding the Retirement Fund is set out under the tab "Retirement & General Operations". Retirement Tax is a calculation taking in individual tax rates related to the overall value of an employee's accumulated Retirement Benefit. The actual retirement tax of an employee will be calculated when the employee resigns or retires.

Table 3: Staff expenses from the Administrative Section Budget

Unit: USD

<i>Staff member</i>	<i>Budget 2026</i>	<i>Budget 2025</i>	<i>2024 Actuals</i>	<i>Description</i>
Secretary-General	67,734	62,790	60,072.00	50% of Salary + others
Manager Administration & APPU Affairs	13,088	12,815	11,846.78	30% of Salary
Senior Administrative Officer	5,025	4,662	4,277.28	20 % of Salary
Secretary	5,948	5,977	5,993.18	20 % of Salary
System Support Officer	5,942	5,971	5,933.18	20 % of Salary
Administrative Support Officer	3,990	4,010	4,024.68	15 % of Salary
Office Assistant	2,152	1,910	1,649.97	15 % of Salary
Driver 1	1,745	1,753	1,759.83	10% of salary
Driver 2	1,746	1,755	1,759.77	10% of salary

Table 4: Retirement Fund

Unit: USD

<i>Position</i>	<i>2026 Salary</i>	<i>Monthly Salary</i>	<i>Years of Service</i>	<i>Retirement Fund</i>	<i>Retirement Tax</i>	<i>Tax rate</i>
Secretary-General	67,734	5,645	4	22,554	-	0%
Manager Administration & APPU Affairs	13,088	1,091	8	8,728	-	0%
Senior Administrative officer	5,025	419	4	1,676	-	0%
Secretary	5,948	496	21	10,416	4,890	25%
System Support Officer	5,942	495	26	12,870	5,585	25%
Admin. Support Officer	3,990	333	22	7,326	3,136	25%
Office Assistant	2,152	179	7	1,253	-	0%
Driver 1	1,745	145	31	4,495	1,713	25%
Driver 2	1,746	146	19	2,774	965	25%
				72,092	16,289	

Table 5: Composition of Retirement Fund and Retirement Tax on 31 December 2026

Unit: USD

Timing	Fund	Tax	Total
Value on 31 December 2025	61,702	15,281	76,983
Value allocated to RF for 2026	10,390	1,008	11,398
Estimated balance for RF on 31 December 2026 to meet commitments	75,048	16,289	91,337
Contribution required to achieve commitments	13,346	1,008	14,354

Remarks:

It may be noted that the Retirement Fund is computed by multiplying the amount of the last month's salary of each staff member, including post-adjustment allowance for those internationally recruited, by the number of years of service. The "Total" is the amount that the Bureau owes to all staff in retirement entitlements as of 31 December 2026 (i.e., USD 75,048 for retirement fund and USD 16,289 for retirement tax). The proposed allocation for retirement fund and retirement tax for 2026 is USD 13,346 and USD 1,008, respectively.

Table 6: General Operations Expenses

Unit: USD

Items	Budget 2026	Budget 2025	Actual 2024	Remark
Audit	1,000	1,000	871.33	Bureau Office - 1 st Fl
Electricity	14,000	13,000	13,338.26	
Postage	1,000	500	1,043.44	
Printing	2,500	2,500	2,652.10	
Stationery	500	300	493.30	
Telecommunication charge	2,000	2,500	1,711.83	Bureau Office - 1 st Fl
Cleaning	4,500	4,500	4,178.89	
Hospitality	1,000	1,000	1,500.00	
IT Improvement	6,500	1,000	5,364.32	
Meeting room renovation	5,000	-	-	
Consultancy expenses	10,000	30,000	18,467.08	
Total	48,000	56,300	49,620.55	

2026 Contribution Shares

Unit: USD

No.	Member Country	Contribution Unit	Contribution Share
1	Afghanistan	1	2,737
2	Australia	5	13,683
3	Bangladesh	4	10,946
4	Bhutan	1	2,737
5	Brunei Darussalam	2	5,473
6	Cambodia	1	2,737
7	China	5	13,683
8	Fiji	2	5,473
9	India	5	13,683
10	Indonesia	3	8,210
11	Iran	3	8,210
12	Japan	5	13,683
13	Korea	5	13,683
14	Lao PDR	1	2,737
15	Malaysia	2	5,473
16	Maldives	2	5,473
17	Mongolia	2	5,473
18	Myanmar	1	2,737
19	Nauru	0.5	1,368
20	Nepal	2	5,473
21	New Zealand	3	8,210
22	Pakistan	3	8,210
23	Papua New Guinea	2	5,473
24	Philippines	2	5,473
25	Samoa	0.5	1,368
26	Singapore	2	5,473
27	Solomon Islands	1	2,737
28	Sri Lanka	3	8,210
29	Thailand	2	5,473
30	Tonga	0.5	1,368
31	Vanuatu	1	2,737
32	Vietnam	2	5,473
Total		74.5	203,877

Contribution share @ USD 2,737 per unit

2025 Contribution Shares

Unit: USD

No.	Member Country	Received	Bank Charges	Owing
1	Afghanistan	-	-	2,737.00
2	Australia	13,653.22	29.78	-
3	Bangladesh	10,916.55	29.45	-
4	Bhutan	2,669.45	67.55	-
5	Brunei Darussalam	5,473.00	-	-
6	Cambodia	2,737.00	-	-
7	China	13,643.47	39.53	-
8	Fiji	5,473.00	-	-
9	India	13,658.49	24.51	-
10	Indonesia	8,177.24	32.76	-
11	Iran	8,210.00	-	-
12	Japan	13,683.00	-	-
13	Korea	-	-	13,683.00
14	Lao PDR	2,713.04	23.96	-
15	Malaysia	5,444.35	28.65	-
16	Maldives	-	-	5,473.00
17	Mongolia	5,459.32	13.68	-
18	Myanmar	2,737.00	-	-
19	Nauru	-	-	1,368.00
20	Nepal	-	-	5,473.00
21	New Zealand	8,195.33	14.67	-
22	Pakistan	-	-	8,210.00
23	Papua New Guinea	-	-	5,473.00
24	Philippines	5,449.34	23.66	-
25	Samoa	1,368.00	-	-
26	Singapore	5,473.00	-	-
27	Solomon Islands	1,368.00	-	-
28	Sri Lanka	-	-	8,210.00
29	Thailand	5,459.23	13.77	-
30	Tonga	-	-	1,368.00
31	Vanuatu	-	-	2,737.00
32	Vietnam	5,445.35	28.65	-
Total		159,460.55	370.62	54,732.00

Contribution share @ USD 2,737 per unit

2024 Contribution Shares

Unit: USD

No.	Member Country	Received	Bank Charges	Owing
1	Afghanistan	-	-	2,737.00
2	Australia	13,653.18	29.82	-
3	Bangladesh	10,917.37	28.63	-
4	Bhutan	2,718.58	18.42	-
5	Brunei Darussalam	5,473.00	-	-
6	Cambodia	2,737.00	-	-
7	China	13,683.00	-	-
8	Fiji	5,473.00	-	-
9	India	13,658.82	24.18	-
10	Indonesia	8,178.01	31.99	-
11	Iran	7,950.00	-	260.00
12	Japan	13,683.00	-	-
13	Korea	13,683.00	-	-
14	Lao PDR	2,713.43	23.57	-
15	Malaysia	5,444.35	28.65	-
16	Maldives	5,444.36	28.64	-
17	Mongolia	5,459.32	13.68	-
18	Myanmar	2,737.00	-	-
19	Nauru	-	-	1,368.00
20	Nepal	5,448.68	24.32	-
21	New Zealand	8,195.63	14.37	-
22	Pakistan	8,142.86	67.14	-
23	Papua New Guinea	-	-	5,473.00
24	Philippines	5,449.34	23.66	-
25	Samoa	1,368.00	-	-
26	Singapore	5,473.00	-	-
27	Solomon Islands	1,368.00	-	-
28	Sri Lanka	8,186.28	23.72	-
29	Thailand	5,459.32	13.68	-
30	Tonga	-	-	1,368.00
31	Vanuatu	2,710.66	26.34	-
32	Vietnam	5,445.68	27.32	-
Total		190,853.87	448.13	11,206.00

Contribution share @ USD 2,737 per unit

2023 APPU EC Meeting

Unit: USD

No.	Member Country	Received	Bank Charges	Owing
1	Afghanistan	-	-	133.08
2	Australia	640.60	24.79	-
3	Bangladesh	532.31	-	-
4	Bhutan	114.66	18.42	-
5	Brunei Darussalam	266.15	-	-
6	Cambodia	133.08	-	-
7	China	647.18	-	18.21
8	Fiji	266.15	-	-
9	India	647.08	18.31	-
10	Indonesia	399.23	-	-
11	Iran	375.68	23.55	-
12	Japan	665.39	-	-
13	Korea	665.39	-	-
14	Lao PDR	124.85	8.23	-
15	Malaysia	257.60	8.55	-
16	Maldives	257.47	8.68	-
17	Mongolia	257.30	8.85	-
18	Myanmar	133.08	-	-
19	Nauru	-	-	133.08
20	Nepal	266.15	-	-
21	New Zealand	656.83	8.56	-
22	Pakistan	352.72	46.51	-
23	Papua New Guinea	-	-	266.15
24	Philippines	247.36	18.79	-
25	Samoa	133.08	-	-
26	Singapore	266.15	-	-
27	Solomon Islands	133.08	-	-
28	Sri Lanka	372.62	26.61	-
29	Thailand	257.33	8.82	-
30	Tonga	237.60	28.55	-
31	Vanuatu	-	-	133.08
32	Vietnam	264.82	1.33	-
Total		9,570.94	258.55	683.60

Contribution share @ USD 133.08 per unit

2023 Contribution Shares

Unit: USD

No.	Member Country	Received	Bank Charges	Owing
1	Afghanistan	-	-	2,650.00
2	Australia	13,220.71	29.29	-
3	Bangladesh	10,570.56	29.44	-
4	Bhutan	2,631.28	18.72	-
5	Brunei Darussalam	5,300.00	-	-
6	Cambodia	2,650.00	-	-
7	China	13,210.50	39.50	-
8	Fiji	5,266.80	33.20	-
9	India	13,226.85	23.15	-
10	Indonesia	7,917.43	32.57	-
11	Iran	7,896.50	53.50	-
12	Japan	13,250.00	-	-
13	Korea	13,250.00	-	-
14	Lao PDR	2,625.83	24.17	-
15	Malaysia	5,300.00	-	-
16	Maldives	5,271.79	28.21	-
17	Mongolia	5,286.75	13.25	-
18	Myanmar	2,650.00	-	-
19	Nauru	2,588.06	61.94	-
20	Nepal	5,287.26	12.74	-
21	New Zealand	13,236.84	13.16	-
22	Pakistan	7,882.31	67.69	-
23	Papua New Guinea	-	-	5,300.00
24	Philippines	5,276.89	23.11	-
25	Samoa	2,650.00	-	-
26	Singapore	5,300.00	-	-
27	Solomon Islands	2,631.94	18.06	-
28	Sri Lanka	7,917.73	32.27	-
29	Thailand	5,286.75	13.25	-
30	Tonga	5,266.80	33.20	-
31	Vanuatu	2,631.22	18.78	-
32	Vietnam	5,271.79	28.21	-
Total		200,752.59	647.41	7,950.00

Contribution share @ USD 2,650 per unit

2022 Contribution Shares

Unit: USD

No.	Member Country	Received	Bank Charges	Owing
1	Afghanistan	-	-	2,650.00
2	Australia	13,218.93	31.07	-
3	Bangladesh	10,570.16	29.84	-
4	Bhutan	2,630.96	19.04	-
5	Brunei Darussalam	5,300.00	-	-
6	Cambodia	2,650.00	-	-
7	China	13,209.85	40.15	-
8	Fiji	5,246.85	53.15	-
9	India	13,234.93	15.07	-
10	Indonesia	7,917.80	32.20	-
11	Iran	7,920.80	29.20	-
12	Japan	13,250.00	-	-
13	Korea	13,250.00	-	-
14	Lao PDR	2,625.92	24.08	-
15	Malaysia	5,300.00	-	-
16	Maldives	5,276.77	23.23	-
17	Mongolia	5,286.89	13.11	-
18	Myanmar	2,614.27	35.73	-
19	Nauru	2,592.67	57.33	-
20	Nepal	5,287.76	12.24	-
21	New Zealand	13,235.18	14.82	-
22	Pakistan	7,882.03	67.97	-
23	Papua New Guinea	5,281.97	18.03	-
24	Philippines	5,248.83	51.17	-
25	Samoa	2,650.00	-	-
26	Singapore	5,300.00	-	-
27	Solomon Islands	2,631.32	18.68	-
28	Sri Lanka	7,924.87	25.13	-
29	Thailand	5,300.00	-	-
30	Tonga	5,282.57	17.43	-
31	Vanuatu	2,631.22	18.78	-
32	Vietnam	5,271.79	28.21	-
Total		206,024.34	675.66	2,650.00

Contribution share @ USD 2,650 per unit

2021 Contribution Shares

Unit: USD

No.	Member Country	Received	Bank Charges	Owing
1	Afghanistan	-	-	2,650.00
2	Australia	13,217.22	32.78	-
3	Bangladesh	10,568.33	31.67	-
4	Bhutan	2,630.07	19.93	-
5	Brunei Darussalam	5,300.00	-	-
6	Cambodia	2,650.00	-	-
7	China	13,209.17	40.83	-
8	Fiji	5,270.79	29.21	-
9	India	13,193.25	56.75	-
10	Indonesia	7,916.63	33.37	-
11	Iran	7,918.32	31.68	-
12	Japan	13,250.00	-	-
13	Korea	13,250.00	-	-
14	Lao PDR	2,625.32	24.68	-
15	Malaysia	5,300.00	-	-
16	Maldives	5,286.75	13.25	-
17	Mongolia	5,292.48	7.52	-
18	Myanmar	2,625.79	24.21	-
19	Nauru	2,592.67	57.33	-
20	Nepal	5,276.78	23.22	-
21	New Zealand	13,233.22	16.78	-
22	Pakistan	7,880.89	69.11	-
23	Papua New Guinea	5,281.98	18.02	-
24	Philippines	5,277.43	22.57	-
25	Samoa	2,639.95	10.05	-
26	Singapore	5,300.00	-	-
27	Solomon Islands	2,631.52	18.48	-
28	Sri Lanka	7,923.23	26.77	-
29	Thailand	5,300.00	-	-
30	Tonga	5,282.57	17.43	-
31	Vanuatu	2,631.22	18.78	-
32	Vietnam	5,300.00	-	-
Total		206,055.58	644.42	2,650.00

Contribution share @ USD 2,650 per unit

2020 Contribution Shares

Unit: USD

No.	Member Country	Received	Bank Charges	Owing
1	Afghanistan	2,580.33	69.67	-
2	Australia	13,217.45	32.55	-
3	Bangladesh	10,568.37	31.63	-
4	Bhutan	2,630.01	19.99	-
5	Brunei Darussalam	5,300.00	-	-
6	Cambodia	2,650.00	-	-
7	China	13,208.38	41.62	-
8	Fiji	5,275.23	24.77	-
9	India	13,223.37	26.63	-
10	Indonesia	7,915.91	34.09	-
11	Iran	7,950.00	-	-
12	Japan	13,250.00	-	-
13	Korea	13,250.00	-	-
14	Lao PDR	2,625.00	25.00	-
15	Malaysia	5,300.00	-	-
16	Maldives	5,286.75	13.25	-
17	Mongolia	5,266.80	33.20	-
18	Myanmar	2,655.59	- 5.59	-
19	Nauru	2,627.99	22.01	-
20	Nepal	5,300.00	-	-
21	New Zealand	13,233.37	16.63	-
22	Pakistan	7,883.39	66.61	-
23	Papua New Guinea	5,281.98	18.02	-
24	Philippines	5,276.75	23.25	-
25	Samoa	2,630.01	19.99	-
26	Singapore	5,300.00	-	-
27	Solomon Islands	2,630.09	19.91	-
28	Sri Lanka	7,923.42	26.58	-
29	Thailand	5,300.00	-	-
30	Tonga	5,266.80	33.20	-
31	Vanuatu	2,629.99	20.01	-
32	Vietnam	5,286.75	13.25	-
Total		208,723.73	626.27	0.00

Contribution share @ USD 2,650 per unit

2019 Contribution Shares

Unit: USD

No.	Member Country	Received	Bank Charges	Owing
1	Afghanistan	2,580.23	69.77	-
2	Australia	13,217.67	32.33	-
3	Bangladesh	5,271.79	28.21	-
4	Bhutan	2,630.83	19.17	-
5	Brunei Darussalam	5,300.00	-	-
6	Cambodia	2,650.00	-	-
7	China	13,209.67	40.33	-
8	Fiji	5,253.30	46.70	-
9	India	13,224.70	25.30	-
10	Indonesia	7,950.00	-	-
11	Iran	7,919.80	30.20	-
12	Japan	13,250.00	-	-
13	Korea	13,250.00	-	-
14	Lao PDR	2,625.16	24.84	-
15	Malaysia	5,300.00	-	-
16	Maldives	5,276.77	23.23	-
17	Mongolia	5,292.48	7.52	-
18	Myanmar	2,650.00	-	-
19	Nauru		-	2,650.00
20	Nepal	5,294.65	5.35	-
21	New Zealand	13,234.80	15.20	-
22	Pakistan	7,919.58	30.42	-
23	Papua New Guinea	5,288.75	11.25	-
24	Philippines	5,256.83	43.17	-
25	Samoa	2,615.81	34.19	-
26	Singapore	5,300.00	-	-
27	Solomon Islands	2,650.00	-	-
28	Sri Lanka	7,891.64	58.36	-
29	Thailand	5,300.00	-	-
30	Tonga	5,266.80	33.20	-
31	Vanuatu	2,650.00	-	-
32	Vietnam	5,271.79	28.21	-
	Total	200,793.05	606.95	2,650.00

Contribution share @ USD 2,650 per unit

2018 Contribution Shares

Unit: USD

No.	Member Country	Received	Bank Charges	Owing
1	Afghanistan	2,580.61	69.39	-
2	Australia	13,199.65	50.35	-
3	Bangladesh	5,271.79	28.21	-
4	Bhutan	2,630.74	19.26	-
5	Brunei Darussalam	5,300.00	-	-
6	Cambodia	2,650.00	-	-
7	China	13,209.61	40.39	-
8	Fiji	5,252.83	47.17	-
9	India	13,223.98	26.02	-
10	Indonesia	7,950.00	-	-
11	Iran	7,919.71	30.29	-
12	Japan	13,234.60	15.40	-
13	Korea	13,234.66	15.34	-
14	Lao PDR	2,625.42	24.58	-
15	Malaysia	5,300.00	-	-
16	Maldives	5,274.78	25.22	-
17	Mongolia	5,300.00	-	-
18	Myanmar	2,605.77	44.23	-
19	Nauru	-	-	2,650.00
20	Nepal	5,294.84	5.16	-
21	New Zealand	13,242.30	7.70	-
22	Pakistan	7,919.14	30.86	-
23	Papua New Guinea	5,288.75	11.25	-
24	Philippines	5,256.83	43.17	-
25	Samoa	2,615.54	34.46	-
26	Singapore	5,300.00	-	-
27	Solomon Islands	2,650.00	-	-
28	Sri Lanka	7,924.00	26.00	-
29	Thailand	5,300.00	-	-
30	Tonga	5,266.80	33.20	-
31	Vanuatu	2,615.58	34.42	-
32	Vietnam	5,286.75	13.25	-
Total		200,724.68	675.32	2,650.00

Contribution share @ USD 2,650 per unit